



STATE OF DELAWARE  
STATE FIRE PREVENTION COMMISSION  
R.D. 2, Box 166  
DOVER, DELAWARE 19901

TELEPHONE: (302) 736 - 4773

June 30, 1985

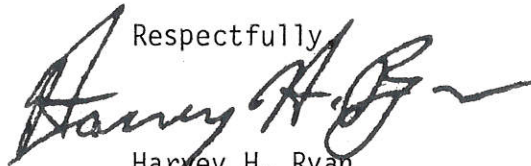
Honorable Michael N. Castle  
Governor  
State of Delaware  
Legislative Hall  
Dover, Delaware 19901

Dear Governor Castle:

Please find enclosed the Annual Report of the State Fire Prevention Commission as well as the Annual Reports of the State Fire School and the Office State Fire Marshal for FY 1985.

As evidenced in the Reports, the Commission and its two respective Divisions have spent a great deal of time and energy in serving the citizens of our State with knowledge, experience and dedication.

On behalf of the entire Commission, I wish to express our sincere appreciation to you and your staff along with the members of the General Assembly for your continued support.

Respectfully  
  
Harvey H. Ryan  
Chairman

HHR/jpq

Enclosures



STATE OF DELAWARE  
STATE FIRE PREVENTION COMMISSION  
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DOVER, DELAWARE 19901

TELEPHONE: (302) 736-4773

FISCAL YEAR 1985 ANNUAL REPORT

A. STATUTORY RESPONSIBILITIES

The statutory responsibilities of the State Fire Prevention Commission may be found in Title 16, Chapter 66 of the Delaware Code and are summarized as follows:

1. The Commission shall consist of seven persons appointed by the Governor.
2. They shall hold regular meetings at least once a month and special meetings may also be called.
3. They shall have the power to promulgate, amend and repeal regulations for the safeguarding of life and property from the hazards of fire and explosion.
4. Prior to promulgation, they shall hold at least one public hearing on each regulation, amendment or repealer and shall have the power to summon witnesses, documents and administer oaths for the purpose of giving testimony.
5. They shall appoint the State Fire Marshal. They shall have complete jurisdiction and management over the State Fire School.
6. The Commission shall have power to authorize new fire companies or substations; resolve boundary and other disputes; prohibit cessation of necessary fire protection services.
7. The Commission is empowered to enforce its orders in the Court of Chancery.

B. AGENCY OVERVIEW

The State Fire Prevention Commission is charged with the protection of life and property from fire for the people of Delaware and to oversee the operation of the Delaware State Fire Marshal's Office and the Delaware State Fire School. They are also empowered to promulgate fire codes with the advice of the State Fire Marshal and to regulate State Fire School training--types and amount--with the advice of the State Fire

School Director. The Commission is also authorized to settle boundary disputes among fire companies.

C. MAJOR ACCOMPLISHMENTS DURING FY 1985

The Commission has reviewed and revised the Procedures of Appeal, Regulation 2, Section 3 of the 1981 Delaware State Fire Prevention Regulations, thereby clarifying and defining certain points within the Regulation. Other amendments and revisions are being considered for updating the entire Fire Code in the next few months.

Much emphasis has been placed on establishing Ambulance Service Regulations for emergency and non-emergency vehicles. It is anticipated that emergency regulations will be promulgated early in FY 1986 with the non-emergency to follow soon thereafter.

Much of the Commission's attention and efforts during the year has been focused on providing the State Fire Marshal and his staff with new facilities as well as a support services facility for the State Fire School.

The Commission has played a vital role in drafting certain pieces of legislation introduced during the year affecting their scope of authority in various ways.

The Commission has addressed various appeals brought before them as well as settled disputes and grievances among the fire companies by both - official public hearings and informal negotiations between parties.

D. GOALS AND OBJECTIVES

Our future plans are to bring fire companies into closer contact with the Commission so as to enhance the protection of life and property from the hazards of fire and explosion and to improve the fire fighting abilities of the firefighters of Delaware-- volunteer, paid, and industrial. The Commission intends to revise and/or promulgate regulations that will assist in providing a safer tomorrow for the citizens of the State of Delaware.

E. ACTIVITY

The following information is an outline of the Commissioners' activity for the year:

1. Meetings

a. Monthly	12
b. Special	<u>3</u>
	15

2. Hearings		
a. Public Hearings	6	
b. Grievance Procedure Arbitration Sessions	<u>3</u>	9
3. Commission Committee Meetings		
a. Water Flow	9	
b. Ambulance Standards	3	
c. Other: Residential Sprinkler Workshop	1	
Ambulance Service Conference	<u>1</u>	14
4. Special Commission-Interest Functions		
a. Budget Hearings	2	
b. Meetings with Legislators	4	
c. Meetings with Governor	4	
d. Meeting with Lt. Governor	1	
e. Other: Capital Improvement Project	<u>2</u>	13
5. Fire Service-Related Functions		
a. DVFA Meetings	3	
b. DVFA Convention	1	
c. County Association Meetings	36	
d. State/County Chief's Meetings	25	
e. County Fire Police Meeting	1	
f. Fire/Ambulance Advisory Board	4	
g. Dedications & Other Fire Company Ceremonies	31	
h. Other: IAAI Activities	<u>1</u>	102
6. Emergency Service Functions		
a. County/State Ambulance Meetings	11	
b. DEMSAC Meetings	<u>3</u>	14
7. Special Meetings with Fire Marshal	6	
Special Meetings with Fire School Director	<u>4</u>	10
8. Travel		
a. Fire Department Instructor's Conference	1	
b. Mid-Atlantic Association of Fire Commissions	1	
c. National Fire Protection Association Conference	2	
d. National/Regional Fire Conference	1	
e. Other: Spinkler Symposium	<u>1</u>	6
9. Miscellaneous		
a. State/County Agency Meetings	5	
b. Miscellaneous Commission Business	<u>11</u>	16
		<u>16</u>
		<u>199</u>
Total Activity		<u>199</u>
Total Mileage Traveled		<u>31,467</u>

Michael N. Castle  
Governor

<u>NAME</u>	<u>ADDRESS</u>	<u>REPRESENTS</u>	<u>TERM EXPIRES</u>
Harvey H. Ryan, Chairman	217 Morrison Road Penn Acres New Castle, Delaware	Industry	8/1/85
C. Bryan Bennett, Vice Chairman	P. O. Box 238 Seaford, Delaware	Fire Service	8/1/89
Jasper H. Lakey	200 Washington Street Delaware City, Delaware	Fire Service	8/1/88
William T. Lowe	470 Gills Neck Road Lewes, Delaware	Industry	8/1/90
Clyde J. Luton	393 Nimitz Road Dover, Delaware	Industry	8/1/87
Edward C. McCormick	224 Delaware Avenue Harrington, Delaware	Fire Service	8/1/86
Richard C. Mitchell, Sr.	P. O. Box 287 Rehoboth, Delaware	Fire Service	9/85

State Fire School

Office State Fire Marshal

Judy P. Quick  
Secretary

FINANCIAL STATEMENT

For the period of July 1, 1984 to June 30, 1985

General Fund (01)

1985 Appropriation

Salary of Employee	\$ 13,053.21	
Other Employment Costs	<u>5,111.54</u>	
Total Salary Appropriation		\$ 18,164.75

Travel	\$ 11,800.00	
Contractual Services	8,600.00	
Supplies	1,200.00	
Capital Outlay	600.00	
Fire Safety Education	<u>15,000.00</u>	
Total Non-Salary Appropriation		<u>\$ 37,200.00</u>

Total FY 85 Appropriation \$ 55,364.75

1984 Continuing Encumbered Funds 1,216.58

Total Available Appropriations for FY 85 \$ 56,581.33

Disbursements

Salary of Employee	\$ 12,274.99	
Other Employment Costs	<u>2,642.24</u>	
Total Salary Costs		\$ 14,917.23

Travel	\$ 11,871.96	
Other Professional Services	150.00	
Contractual Services	8,363.64	
Supplies	1,513.86	
Capital Outlay	1,200.00	
Fire Safety Education	<u>15,000.00</u>	
Total Non-Salary Disbursements		<u>\$ 38,099.46</u>

Total Disbursements for FY 85 (\$ 53,016.69)

Unencumbered Funds

Salary of Employee	\$ 778.22	
Other Employment Costs	<u>2,469.30</u>	
Total Unencumbered & Reverted, June 30, 1985		(\$ 3,247.52)

FY 84 Encumbered Funds, Carried Over to FY 85 & Reverted ( 1.36)

Encumbered Funds Carried Over to FY 86 \$ 315.76

Conference Fund (86-00)

Carried Over Funds, July 1, 1984

Unencumbered  
Disbursements

\$ 210.61  
( 38.40)

Unencumbered Balance Carried Over, FY 86

\$ 172.21



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FISCAL YEAR 1985 ANNUAL REPORT

DEPARTMENTAL GENERAL STATUTORY REFERENCES AND OVERVIEW

DEPARTMENTAL STATUTORY REFERENCES

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Respectfully submitted,

  
C. Bryan Bennett  
Chairman

10/15/85  
CBB/fca



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Although the Commission is mandated to "hold regular meetings at least once a month," this Annual Report clearly indicates that the demands placed upon the members of the Commission far exceeds this minimum requirement.

Respectfully submitted,

  
C. Bryan Bennett  
Chairman

CBB/fca

Michael N. Castle  
Governor

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