

GOVERNOR

**STATE
FIRE
PREVENTION
COMMISSION**

REGULATIONS

**DELAWARE STATE
FIRE SCHOOL**

**OFFICE STATE
FIRE MARSHAL**

ANNUAL REPORT

JUNE 30, 1989



STATE OF DELAWARE
STATE FIRE PREVENTION COMMISSION
DELAWARE FIRE SERVICE CENTER
R.D. 2, BOX 166
DOVER, DELAWARE 19901

TELEPHONE: (302) 736 - 4773

June 30, 1989

Honorable Michael N. Castle
Governor
State of Delaware
Legislative Hall
Dover, Delaware 19901


Dear Governor Castle:

Enclosed is the Annual Report of the State Fire Prevention Commission along with the Annual Reports of the State Fire School and the Office of State Fire Marshal for FY 1989.

In reviewing the details and statistics in the Report of the respective Divisions, I feel that the citizens of the State of Delaware benefit greatly from the knowledge, experience and dedication within these Divisions.

The entire Commission joins me in expressing appreciation to you and the members of the General Assembly for your continued support of the State Fire School and the Office of State Fire Marshal.

Respectfully,


Clyde J. Luton, Jr.
Chairman

CJL/fca

Enclosures



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STATE FIRE PREVENTION COMMISSION
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FISCAL YEAR 1989 ANNUAL REPORT

A. STATUTORY RESPONSIBILITIES

The statutory responsibilities of the State Fire Prevention Commission may be found in Title 16, Chapter 66 of the Delaware Code and are summarized as follows:

1. The Commission shall consist of seven persons appointed by the Governor.
2. They shall hold regular meetings at least once a month and special meetings may also be called.
3. They shall have the power to promulgate, amend and repeal regulations for the safeguarding of life and property from hazards of fire and explosion.
4. Prior to promulgation, they shall hold at least one public hearing on each regulation, amendment or repealer and shall have the power to summon witnesses, documents and administer oaths for the purpose of giving testimony.
5. They shall appoint the State Fire Marshal. They shall have complete jurisdiction and management over the State Fire School.
6. The Commission shall have power to authorize new fire companies or substations; resolve boundary and other disputes; prohibit cessation of necessary fire protection services.
7. The Commission is empowered to enforce its orders in the Court of Chancery.

B. AGENCY OVERVIEW

The State Fire Prevention Commission is charged with the protection of life and property from fire for the people of Delaware and to oversee the operation of the Delaware State Fire Marshal's Office and the Delaware State Fire School.

They are also empowered to promulgate fire codes with the advice of the State Fire Marshal and to regulate State Fire School training - types and amount - with the advice of the State Fire School Director. The Commission is also authorized to settle boundary disputes among fire companies.

C. MAJOR ACCOMPLISHMENTS DURING FY 1989

The Commission completed revisions and held public hearings for the 1988/89 State Fire Prevention Regulations. Approval by the Commission of various sections of the regulations will be promulgated as final adjustments are made. These new regulations should be completed in the fall of 1989.

Several appeals and grievances have been addressed by the Commission at official public hearings.

Dedication ceremonies should be held late 1989 or early 1990 for the new facilities for the State Fire Marshal and his staff. Construction of the new facilities should be completed by September 1989.

D. GOALS AND OBJECTIVES

Our future plans are to bring fire companies into closer contact with the Commission so as to enhance the protection of life and property from the hazards of fire and explosion and to improve the fire fighting abilities of the firefighters of Delaware - volunteer, paid, and industrial. The Commission will continue to provide a safer tomorrow for the citizens of the State of Delaware.

E. ACTIVITY

The following information is an outline of the Commissioners' activity for the year:

1. Meetings		
a. Monthly	12	
b. Special	<u>3</u>	15
2. Hearings		
a. Public Hearings	4	
b. Appeal Hearings	12	
c. Fire Company Substation Hearings	<u>2</u>	18
3. Commission Committee Meetings		
a. Fire Code Review	1	
b. Sprinkler/Alarm	<u>3</u>	4
4. Special Commission Interest Functions		
a. Budget Hearings	2	
b. Meetings with Legislators	2	
c. Meetings with Governor	2	
d. Capital Improvement Project	1	
e. Bond Bill	<u>1</u>	8
5. Fire Service Related Functions		
a. DVFA Meetings	2	
b. DVFA Convention	1	
c. County Association Meetings	30	
d. State/County Chiefs' Meetings	15	
e. County Fire Police Meetings	2	
f. Dedications and Other Fire Company Ceremonies	26	
g. ISFSI Conference	1	
h. IAAI Activities	<u>1</u>	78

6.	Emergency Service Functions		
	a. County/State Ambulance Meetings	5	
	b. DEMSAC Meetings	<u>4</u>	9
7.	Special Meetings with Fire Marshal	6	
	Special Meetings with Fire School Director	<u>6</u>	12
8.	Travel		
	a. Fire Department Instructors' Conference	1	
	b. Mid-Atlantic Association of Fire Commissions	1	
	c. National Fire Protection Association Conference	2	
	d. National Volunteer Fire Council Meeting	1	
	e. Arson Seminar	1	
	f. Congressional Fire Service Institute Caucus	<u>1</u>	7
9.	Miscellaneous Commission Business		<u>7</u>
	Total Activity		158
	Total Hours		2,202
	Total Mileage Traveled		22,391

FINANCIAL STATEMENT

FOR THE PERIOD OF JULY 1, 1988 TO JUNE 30, 1989

GENERAL FUND (01)

1989 Appropriation

Salary of Employee	\$14,800.00	
Salary Overtime	1,000.00	
Other Employment Costs	<u>6,100.00</u>	
Total Salary Appropriation		\$21,900.00

Travel	\$16,000.00	
Contractual Services	20,300.00	
Supplies	1,200.00	
Fire Safety Education	<u>50,000.00</u>	
Total Non-Salary Appropriation		<u>\$87,500.00</u>

Total FY 89 Appropriation		\$109,400.00
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1988 Continuing Encumbered Funds		<u>144.87</u>
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Total Available Appropriations for FY 89		\$109,544.87
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Disbursements

Salary of Employee	\$16,394.04	
Salary Overtime	439.81	
Other Employment Costs	<u>6,982.96</u>	
Total Salary Costs		\$23,786.81

Travel	\$16,000.00	
Contractual Services	17,247.12	
Supplies	1,200.00	
Fire Safety Education	<u>45,970.81</u>	
Total Non-Salary Disbursements		\$80,417.93

Total Disbursements for FY 89		(\$104,204.74)
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Unencumbered Funds

Fire Safety	\$ 4,029.19	
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Total Unencumbered and Reverted June 30, 1989		(\$ 4,029.19)
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Encumbered Funds Carried Over to FY 90		\$ 3,052.88
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Conference Fund (86-100)

Unencumbered Balance Carried Over, FY 90		\$ 358.31
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Michael N. Castle

Governor

<u>TERM EXPIRES</u>	<u>REPRESENTS</u>	<u>NAME</u>	<u>ADDRESS</u>
8/1/93	Industry	Clyde J. Luton, Jr., Chairman	393 Nimitz Road Dover, Delaware
8/1/94	Fire Service	Jasper H. Lakey, Vice Chairman	200 Washington Street Delaware City, Delaware
8/1/89	Fire Service	C. Bryan Bennett	P.O. Box 238 Seaford, Delaware
8/1/91	Industry	John C. Fannin III	Three Chatterly Lane Wilmington, Delaware
8/1/90	Industry	William T. Lowe	470 Gills Neck Road Lewes, Delaware
8/1/92	Fire Service	Edward C. McCormick	224 Delaware Avenue Harrington, Delaware
9/89	Fire Service	Robert G. Sweetman	40 Thompson Circle Newark, Delaware

State Fire School

Office State Fire Marshal

Frances C. Antal
Senior Secretary