

DELAWARE STATE FIRE PREVENTION COMMISSION

ANNUAL



REPORT



JULY 1999



STATE OF DELAWARE
STATE FIRE PREVENTION COMMISSION
DELAWARE FIRE SERVICE CENTER

(302) 739 - 4773
FAX (302) 739 - 6245

1463 CHESTNUT GROVE ROAD
DOVER, DELAWARE 19904

July 1, 1999

The Honorable Thomas R. Carper
Governor
State of Delaware
Tatnall Building
Dover, DE 19901

Dear Governor Carper:

Enclosed is the Annual Report of the State Fire Prevention Commission for FY 1999.

It has been a pleasure for the Commission to serve the citizens of Delaware for the past year. The duties and activities of the Commission are increasing each year. Even with the increase in activities, we find it important to place new and renewed emphasis on specific areas of fire protection, Emergency Medical Services and especially fire prevention.

Many important events have taken place in the last year that will enhance the Commission's ability to deliver efficient, quality service to the citizens of Delaware.

We look forward to the coming year and appreciate your support and your office's support.

Sincerely,

Carleton E. Carey, Sr.
Chairman



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FISCAL YEAR 1999 ANNUAL REPORT

A. STATUTORY RESPONSIBILITIES

The Statutory Responsibilities of the State Fire Prevention Commission may be found in Title 16, Chapter 66 of the Code and are summarized as follows:

1. The Commission shall consist of seven persons appointed by the Governor.
2. They shall hold regular meetings at least once a month and special meetings may also be called.
3. They shall also have the power to promulgate, amend and repeal regulations for the safeguarding of life and property from hazards of fire and explosion.
4. Prior to promulgation, they shall hold at least one public hearing on each regulation, amendment or repealer and shall have the power to summon witnesses, documents and administer oaths for the purpose of giving testimony.
5. They shall appoint the State Fire Marshal and State Fire School Director. They shall have complete jurisdiction and management over the State Fire School and the Office of State Fire Marshal.
6. The Commission shall have power to authorize new fire companies or substations; resolve boundary and other disputes; prohibit cessation of necessary fire protection services.
7. The Commission is empowered to enforce its orders in the Court of Chancery.

B. AGENCY OVERVIEW

The State Fire Prevention Commission is charged with the protection of life and property from fire for the people of Delaware and to oversee the operation of the Delaware State Fire Marshal's Office and the Delaware State Fire School.

C. MAJOR ACCOMPLISHMENTS DURING FY 1999

- Memorandum of Agreement-EMT-B Training Consortium to promote leadership in quality education; to serve as a liaison between the public and the prehospital basic life support community..
- Memorandum of Agreement-between the Office of Emergency Medical Services, Division of Public Health, Department of Health & Social Services and The Delaware State Fire Prevention Commission to Foster Inclusion and Coordination of Basic Life Support Services within the statewide trauma system.
- Memorandum of Agreement-between the Office of Emergency Medical Services, Division of Public Health, Department of Health & Social Services and The Delaware State Fire Prevention Commission to Coordinate Basic Life Support Data Collection within the statewide EMS system.
- Completion of the New Castle County Fire Service Center in which the last stage was the State Fire Marshal's Office New Castle Division.
- Visit from Lt. Governor Ruth Ann Minner to the Delaware State Fire School.
- Obtain EMT-B training refund for Fire Companies upgrading their Ambulance Attendant and Emergency Care Technician.
- The State Fire Prevention Commission supported the State Fire Marshal's Office in the recall of Omega Sprinkler heads.
- Received funding July 1, 1999 for Fire School, Fire Marshal's Office and The State Fire Prevention Commission to become Y2K compliant.

D. ACTIVITY

The following information is an outline of the Commissioners' activity for the year:

1.	Meetings		
	• Monthly	12	
	• Special	<u>5</u>	17
2.	Hearings		
	• Public Hearings	2	
	• Appeal Hearings	6	
	• Grievance Hearings		<u>0</u>
			8
3.	Commission Committee Meetings		
	• BLS Incident Review Policy	2	
	• EMS Related Issues		5
	• EMT-B Implementation	<u>2</u>	9
4.	Special Commission Interest Functions		
	• Budget Hearings	2	
	• Meetings with Governor	2	
	• Meetings with Legislators	2	
	• Capital Improvement Project	1	
	• Bond Bill	<u>1</u>	8
5.	Fire Service Related Functions		
	• DVFA Meetings	6	
	• DVFA Convention		1
	• Governor's Fire Safety Conference		1
	• County Association Meetings	36	
	• State/County Chiefs' Meetings	48	
	• Dedications and Other Fire Company Ceremonies		<u>20</u>
			112
6.	Emergency Service Functions		
	• DEMSAC Meetings	4	
		4	
7.	Special Meetings with Fire Marshal	8	
	Special Meetings with Fire School Director	<u>8</u>	16

8.	Travel		
	• Fire Department Instructors' Conference	1	
	• Mid-Atlantic Association of Fire Commissions	1	
	• National Fire Protection Association Conferences	2	
	• Congressional Fire Service Institute Caucus	1	
	• International Association of Fire Chief's	1	
	• 11 th Annual CFSI National Fire Service Dinner	1	
	• NPGA Seminar	1	
	• Maryland State Firemen's Convention	<u>1</u>	9
9.	Miscellaneous Commission Business	<u>15</u>	196
	Total Hours		2,941
	Total Mileage Traveled		20,233

FINANCIAL STATEMENT

FOR THE PERIOD – JULY 1, 1998 TO JUNE 30, 1999

GENERAL FUND (01)

1999 Appropriation

Personnel	\$ 48,800.00
Travel	19,154.40
Contractual Services	36,255.56
Supplies	3,010.00
Capital	9,286.66
Debt Service	100,100.00
Fire Safety Education	100,000.00
Contingency (Extra-Ord. Exp.)	20,000.00
Fire Safety Conference	10,000.00

Total Appropriation for FY 99	\$346,606.62
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1999 Disbursements

Personnel	\$ 47,694.19
Travel	14,284.04
Contractual Services	35,818.46
Supplies	2,992.34
Capital	9,282.66
Debt Service	100,033.28
Fire Safety Education	74,442.03
Contingency (Extra-Ord. Exp.)	0.00
Transfer Account	4,800.00
Fire Safety Conference	3,390.92

Total Disbursements for FY 99	\$292,737.92
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Total Unencumbered and Reverted June 30, 1999	\$ 53,868.70
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GOVERNOR THOMAS R. CARPER

STATE FIRE PREVENTION COMMISSION

TERM EXPIRES

Carleton E. Carey, Sr., Chairman.....	August 2005
Robert E. Palmer, Vice Chairman.....	August 2002
Willard (Bill) Betts, Jr.....	August 2004
Francis J. Dougherty.....	August 2001
Daniel W. Magee.....	August 2001
Kenneth H. McMahon.....	August 2003
Donald W. Knight.....	September 1999



