

**BEFORE THE STATE FIRE PREVENTION COMMISSION OF THE STATE OF
DELAWARE**

IN RE: ALISON NORDBERG)
)
EMT I.D. NO. 56035) **Case No. 2311**

CONSENT AGREEMENT

A written Complaint has been filed with the Delaware State Fire Prevention Commission (“Commission”) alleging that Alison Nordberg (“Respondent”), an emergency medical technician in the State of Delaware has engaged in conduct which constitutes grounds for discipline under 16 *Del. C. Ch. 67* and the Delaware State Fire Prevention Regulations.

Respondent and the State enter into this Consent Agreement and submit it to the Commission for review and approval as a means of resolving the pending administrative prosecution against Respondent pursuant to 16 *Del. C. Ch. 67* and 29 *Del. C. Ch. 101*.

IT IS UNDERSTOOD AND AGREED THAT

1. Respondent is a resident of Lincoln, Delaware and is an emergency medical technician (“EMT”) in Delaware pursuant to the provision of 16 *Del. C. Ch. 67*.
2. Respondent’s EMT Certification, I.D. Number 56035, was originally issued on September 24, 2021 and expires on March 31, 2024.
3. At all times relevant, Respondent was working fulltime with the Carlisle Fire Company as an EMT and firefighter and parttime with both Milton Fire Department and Memorial Fire Company as an EMT.
4. *Delaware Basic Life Support Protocols, Guidelines and Standing Orders for Prehospital and Interfacility Patients (“BLS Protocols”)* for Documentation Requirements states as follows:

An essential part of prehospital medical care is the completion of a Patient Care Report (PCR). The PCR provides written documentation of patient condition and treatment for medical and legal purposes. EMS personnel shall be responsible for providing clear, concise, complete and accurate documentation.

EMS providers must complete, without exception, a State of Delaware PCR on each patient contact, and shall document all relevant findings, and treatments.

- In the absence of extraordinary circumstances, a PCR should be submitted to the receiving facility within four (4) hours of patient disposition.
- EMS providers must complete and submit a PCR to the receiving facility prior to going off duty.
- EMS calls should only be entered into the PCR system as a “service call” or “public assist” if the person does not meet the definition of a patient after an assessment. A patient is an individual who is sick, injured, wounded or otherwise incapacitated or helpless and seeks immediate medical attention for whom EMS has been activated. A person that denies the need for medical treatment and/or transport, but any reasonable EMS provider can see that a person(s) has an obvious injury or illness, should be considered a patient and treated as such.
- If the reasonable EMS provider on scene determines that a person (s) is a patient, the person (s) should be treated as a patient and a patient refusal is needed.
- A PCR entry is not needed for any Good Samaritan occurrences. Providers are encouraged to leave their information with the transporting agency.

A completed PCR is also necessary to identify EMS providers in the event of a potential infectious disease exposure.

5. On or between March 15, 2023 and March 29, 2023, Respondent was the primary patient caregiver for at least thirteen (13) patients wherein she failed to timely complete patient care reports (“PCR”) within either four (4) hours of patient disposition or prior to going off duty as required by BLS Protocols.

6. Respondent has violated Part 710, Section 14.4.1.4 of the Delaware State Fire Prevention Regulations in that she has violated Protocols;

7. Respondent hereby admits that the allegations set forth in paragraphs one (1) through six (6) above are true and correct.

8. Respondent and the State agree that the appropriate disciplinary sanctions shall be as follows:

- a. Respondent's EMT certification shall be placed on probation for a period of twelve (12) months from the date the Commission signs the order;
- b. Respondent shall complete all PCRs within the timeframe set forth in the Protocols. Failure to comply with Protocols in regards to completing and submitting PCR reports shall result in immediate suspension of her EMT certification until such time as she requests a hearing before the Commission and such hearing is held whereby the Commission may impose other disciplinary sanctions necessary to protect the health and welfare of the public, including but not limited to, revocation of her EMT certification, suspension of her EMT certification, continuation of her probation or continue and increase the period of probation;
- c. During the first month of probation, Respondent shall sign up and successfully complete remedial training in the area of documentation. Respondent shall provide proof of successful completion of such remedial training to the Fire Commission investigators. If Respondent fails to successfully complete and provide proof of completion of her remedial training in the area of documentation, a hearing shall be scheduled to address any additional disciplinary sanctions necessary to protect the health and welfare of the public;

d. Respondent shall notify the Commission within 10 days of any change in her residence;

e. Respondent shall notify the Commission within 10 days of any changes to her employment as an EMT.

9. The parties to this Consent Agreement are the State of Delaware and Respondent.

10. The parties agree and acknowledge that nothing contained in this Consent Agreement shall affect any rights or interests of any person not a party to this Agreement.

11. Respondent acknowledges that she is waiving her rights under the State Fire Prevention Regulations and *29 Del. C. Ch. 101* to a hearing before the Commission prior to the imposition of disciplinary sanctions.

12. Respondent acknowledges that she has carefully read and understands this Consent Agreement, and is entering into this Consent Agreement freely, knowingly, voluntarily, and after having received or having been afforded the opportunity to receive the advice of counsel.

13. Respondent acknowledges that this Consent Agreement is a public record within the meaning of *29 Del. C. § 10002* and will be available for public inspection and copying as provided for by *29 Del. C. § 10003*.

14. The parties acknowledge and agree that this Consent Agreement is subject to approval by the Commission.

15. The parties acknowledge and agree that if the Commission does not accept this Consent Agreement, it shall have no force or effect, except as follows:

a. Neither Respondent, nor anyone on her behalf, will in any way or in any

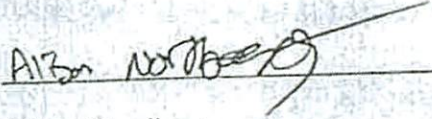
forum challenge the ability of the Commission or any of its members to conduct an evidentiary hearing relating to the allegations in the subject Complaint;

- b. The Consent Agreement, or conduct or statements made in negotiating the Consent Agreement, will be inadmissible at any administrative, civil or criminal legal proceeding; and
- c. No provision contained in the Agreement shall constitute or have the effect of an admission by the Respondent as to any fact alleged in the Complaint in this matter or in this Agreement.


16. If the Commission accepts the Consent Agreement and enters it as an Order, the Consent Agreement shall be admissible as evidence at any future proceedings before the Commission.

17. The parties acknowledge and agree that this Consent Agreement, along with any exhibits, addendums, or amendments hereto, encompasses the entire agreement of the parties and supersedes all previous understandings and agreements between the parties, whether oral or written. There are no other terms, obligations, covenants, representations, statements or conditions, or otherwise, of any kind whatsoever concerning this agreement.

18. This Consent Agreement shall be effective upon acceptance by the Commission and entry of the Commission's Order.



Alison Nordberg
Respondent



Renee Hrivnak (ID#3742)
Deputy Attorney General
Delaware Department of Justice

Dated: 2/27/2024

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ORDER

WHEREAS, the Delaware State Fire Prevention Commission has reviewed this matter and hereby approves the Consent Agreement of the parties, and enters it now as an Order of the Delaware State Fire Prevention Commission;

IT IS SO ORDERED this 19th day of March, 2024



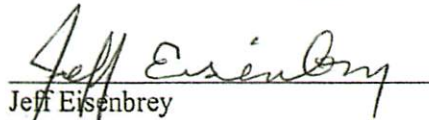
Ronald H. Marvel, Chairman



William Kelly, Vice Chairman



Lynn Truitt



Jeff Eisenbrey



Richard T. Perillo



Joseph J. Leonetti, Sr.



Ken Ryder